

CULTURE AND LEISURE

FEES AND CHARGES FOR 2011/2012

SERVICE: CULTURAL SERVICES

Activity	2011/12 Full	2011/12 Conc. Rothercard
ARTS CENTRE		
ROOM HIRE (non-vatable unless hired for sporting activity)		
(Block book 12 meetings in one calendar year and get 12th free Mon-Fri between 5 pm and 10 pm)		
Meeting Room 1 Hire (Category C) (Mon-Fri 9.00 a.m.-5.00 p.m.) per hour	£15.80	£9.95
Meeting Room 1 Hire (Category C) (Mon-Fri 5.00 p.m. - 10.00 p.m. & all day Saturday) per hour	£18.55	£11.65
Meeting Room 2 Hire (Category B) (Mon. to Fri. 9 a.m.-5 p.m.) per hour	£24.00	£15.10
Meeting Room 2 Hire (Category B) (Mon. to Fri. 5 p.m.-10 p.m.) and all day Saturday per hour	£28.00	£17.60
Art Studio Hire (Mon-Fri 9.00 a.m. - 5.00 p.m.) per hour	£24.30	£15.30
Art Studio Hire (Mon-Fri 5.00 p.m. - 10.00 p.m. & all day Saturday) per hour	£29.20	£18.35
Studio as Meeting Room (Mon-Fri 9.00 a.m. - 5.00 p.m.) per hour (Category C)	£15.85	£9.95
Studio as Meeting Room (Mon-Fri 5.00 p.m. - 10.00 p.m. & all day Saturday) per hour (Category C)	£18.55	£11.65
Studio Theatre Hire for non-performance work (Mon-Fri 9.00 a.m. - 5.00 p.m.) per hour	N/A	N/A
Studio Theatre Hire (part) for non-performance work (Mon-Fri 9.00 a.m. - 5.00 p.m.) per hour	£32.30	£21.00
Studio Theatre Hire for non-performance work (Mon-Fri 5.00 p.m. - 10.00 p.m. & all day Saturday) per hour	N/A	N/A
Studio Theatre Hire (part) for non-performance work (Mon-Fri 5.00 p.m. - 10.00 p.m. & all day Saturday)	£36.55	£23.75
Cafe Hire (meeting space only capacity as Mtg Room 1)	£18.55	£11.65
Entrance Foyer Display Facilities per day	£10.85	£7.05
STAFFING COSTS		
Front of House/Stage Manager/Technicians/Crew (for non-performances) per hour each	£17.70	£11.50
Stewards, Box Office staff, Security staff (for non-performances) per hour each	£14.00	£9.05
DEPOSITS/CANCELLATIONS		
Deposit for Hirers	25%	25%
Cancellation Fee for all spaces except room bookings:		
In Week of Event	100%	100%
Within a Month	80%	80%
Cancellation of Room Bookings:		
Charge for room booking cancelled on day	100%	100%
Charge for room booking cancelled within the week	80%	80%
Charge for room booking cancelled within the month	50%	50%
EQUIPMENT		
Basic Sound Rig (Main Hall) per hour (2 speakers, mixing desk, CD player, speakers on stand, 1 x mic on stand) set, 4 x open white profiles from front rig)	£17.70	£11.60
Overhead Projector per hour	£5.15	£3.40
Overhead Projector full day (9 a.m.-5 p.m.)	£12.10	£12.10
Flip Chart Stand (including pad) per session	£8.05	£8.05
Television and Video per hour	£5.90	£5.90
Hire of Steinway Piano (subject to availability)	£35.35	£23.05
Piano Tuning	At cost + 20%	At cost + 20%
Equipment Specials for use in Arts Centre only		
Radio Microphones per session	£17.40	£11.40
Gaffer Tape per roll	£6.20	£6.20
Small White Screen (approx. 16 x 7 ft) per hour	Free	Free
Epsom T1000 projector hire plus DVD player + screen (per 3 hour session)	£42.75	£27.85
Epsom T1000 projector hire plus DVD player + screen (9 hrs or less over 3 days)	£79.70	£52.15
MISCELLANEOUS		
PAT Test per item	£3.60	£3.60
Commission of Sales (Art/Craft Works)	15% prof./amateur	15% prof./amateur
Workshops/Holiday Activities/Masterclass (non-VAT)	Variable to at least cover costs + 10%	Variable to at least cover costs + 10%

SERVICE: CULTURAL SERVICES

Activity	2011/12 Full	2011/12 Conc. Rothercard
COMMUNITY ARTS (non-VAT)		
Workshops/Holiday Activities/Masterclasses	Variable to at least cover costs + 10%	Variable to at least cover costs + 10%
THEATRE (1st September 2011-31st August 2012)		
THEATRE HIRE (non-VAT)		
Theatre Hire per night (10% discount on week's hire) 6 pm-10.30 pm Mon-Sat (2 crew, 1 duty manager, 1 box office)	£531.00	£420.10
Theatre Hire per night 6pm-10.30 pm Sunday (2 crew, 1 duty manager, 1 box office)	£775.50	£588.10
Additional Matinee or other day hire	£410.75	£314.60
Theatre hire per night 6-10pm for rehearsals (2 crew only)	£431.35	£319.10
Non-performance hire (for meetings, etc.) (3 hours) (excludes events requiring staffing)	£180.00	£144.00
Non-performance hire additional hours or part thereof	£72.00	£60.00
Commercial Hire	Negotiable	Negotiable
Annexe Rehearsal Rooms per 4 hour session each room (double rate on Sundays)	£50.20	£32.65
Bar Extensions	£45.00	£45.00
Hire of Bar	On application	On application
STAFFING COSTS		
Additional support staff (casual staff at this rate only) per hour	£11.00	£10.00
Charge per hour or part hour made to all Societies for Sunday use, get-in and rehearsal: (2 members of staff only, additional staff extra)	£47.95	£47.95
Charge per hour or part hour made to all Societies for weekday use, get-in and rehearsal: (Mon-Fri 9 am-5 pm) (2 members of staff only, additional staff extra)	£40.00	£40.00
Staff FOH, stage manager, technician, etc., per person per hour	£18.70	£18.70
Specialist staff as speakers/enablers (staff going out)(non-vatable) per hour	£40.00	£40.00
DEPOSITS/CANCELLATIONS		
Deposit for Hirers	25%	25%
Cancellation Fee:		
In Week of Event	100%	100%
Within a Month	80%	80%
EQUIPMENT		
Hire of Yamaha Piano	£29.75	£19.30
Piano Tuning	At cost + 20%	At cost + 20%
Mirror Ball per week	£18.85	£12.20
U.V. Lamps per week	£17.30	£11.30
Strobe per week	£17.30	£11.30
Hire of Fancy Drapes per week	£41.90	£41.90
Repair of Drapes	Variable to include cost of replacement	Variable to include cost of replacement
Replacement of drapes if damaged beyond repair	cost of replacement	cost of replacement
Fibre Optic Star Cloth	£13.55 per day £41.40 per week	£13.55 per day £41.40 per week
Smoke Machine per day	£15.85	£10.35
Smoke or Haze Machine Fluid as required	At cost + 20%	At cost + 20%
Smoke Machine per week	£47.50	£31.05
Haze Machine per day	£17.60	£12.40
Haze Machine per week	£51.75	£36.25
Rope Light per week	£31.05	£31.05
Radio Microphone per session (per mic)	£17.40	£11.40
Gaffer Tape per roll	£6.20	£6.20
Pyrotechnic Detonator System per week	£30.25	£30.25
Orchestra Pit Hire	£43.45	£43.45
BOX OFFICE/MARKETING		
Publicity & Promotion of Booked Events at request of hirer per advert minimum (inc. design, advert space)	£50.00	£50.00
Booking fee for credit/debit card transactions	£0.50	£0.50
Ticket Printing per ticket	£0.22	£0.17
Posting Tickets	£0.60	£0.60
Ticket commission	17%	7%
Ticket commission where theatre sells all tickets	10%	£0.45 per ticket

SERVICE: CULTURAL SERVICES

Activity	2011/12 Full	2011/12 Conc. Rothercard
STORAGE (non-VAT)		
Storage Charge (for equipment, scenery, costumes, materials, etc.) per day per 10m ²	£32.70	£21.35
MISCELLANEOUS		
PAT Test per item	£3.60	£3.60
Performing Rights Society Licence (where RMBC makes returns)	On application charged quarterly in arrears	On application charged quarterly in arrears
Theatre Tours (Schools and Specialist Groups) outside Rotherham Borough & private schools non-vatable	£69.65	£46.40
Workshops/Holiday Activities/Masterclasses	Variable to at least cover costs + 20%	Variable to at least cover costs + 20%
Shops - Mark up	Variable	Variable
Merchandising	Plus 15-20% or set fee negotiable on request	Plus 15-20% or set fee negotiable on request
CLIFTON PARK MUSEUM, YORK AND LANCASTER REGIMENTAL MUSEUM & ART GALLERY ROOM HIRE (non-VAT)		
Hire of Museum (Special Conditions apply)	On application	On application
Courtyard Hire (Category B) during normal Museum public opening hours (Mon-Thurs) per hour	£24.00	£15.10
Courtyard Hire (Category B) (Mon. to Thurs. 9 a.m. - 10 a.m.) per hour	£24.00 + caretaking cost	£15.10 + caretaking cost
Courtyard Hire (Category B) Fridays 9 a.m. - 4.30 p.m. per hour	£24.00 + caretaking cost	£15.10 + caretaking cost
Courtyard Hire (Category B) Saturday and Sunday and outside normal public opening hours	£28.60 + caretaking cost	£28.60 + caretaking cost
Caretaking cost per hour	£13.50	£13.50
Courtyard Hire to non RMBC organisations (same criteria as RMBC except hourly rate)	Minimum £26.50	Minimum £26.50
Cancellation of Room Bookings:		
Charge for room booking cancelled on day	100%	100%
Charge for room booking cancelled within the week	80%	80%
Charge for room booking cancelled within the month	50%	50%
Hospitality/Refreshments	On application	On application
Licensing applications	Cost plus 20%	Cost plus 20%
Overhead Projector per hour	£5.15	£3.40
Overhead Projector full day (9 a.m.-5 p.m.)	£12.10	£12.10
Flip Chart Stand (including pad) per session	£8.05	£8.05
Television and Video per hour	£5.90	£5.90
Powerpoint Projector per hour	£5.90	£5.90
Powerpoint Projector full day 9 am - 5 pm	£16.80	£16.80
Laptop per hour	£5.90	£5.90
Laptop full day 9 am - 5 pm	£16.80	£16.80
BOX OFFICE/MARKETING		
Ticket Printing per ticket	£0.22	£0.17
Posting Tickets	£0.60	£0.60
Box Office Service - all events at Museum must sell tickets through Museum	17% commission	13% commission
Publicity & Promotion of Booked Events at request of hirer per advert minimum (inc. design, advert space and handling charge)	£50.00	£50.00
Booking fee for card payments under £5.00	£0.50	£0.50
STORAGE (non-VAT)		
Storage Charge (for equipment, scenery, costumes, materials, etc.) per day per 10m ²	£30.75	£20.10
Archaeology Box fees	Price on application	Price on application
Object Loans (Special conditions apply) (non-VAT)		
Per Item up to 4 excl. delivery	£7.30	£7.30
Per Item up to 4 excl. delivery Rotherham LEA Schools only	Price on application	Price on application
5-6 Items inclusive excl. delivery	£35.90	£35.90
5-6 Items inclusive excl. delivery Rotherham LEA Schools only	Price on application	Price on application
Reminiscence Box excl. delivery	£15.50	£15.50
Display Cases		
Transport of Display Cases	Price by negotiation to at least cover costs	Price by negotiation to at least cover costs
Installation of Display Cases		
Display Boards	Price on application	Price on application

SERVICE: CULTURAL SERVICES

Activity	2011/12 Full	2011/12 Conc. Rothercard
Object Identification/Research Enquiries*:		
In person up to 1hour	Free	Free
Over 1 hour in person	£25.00	£25.00
Research enquiries by post, e-mail or fax up to half an hour	£13.70	£13.70
Research enquiries by post, e-mail or fax per hour or part thereof	£25.00	£25.00
York & Lancs Research Enquiries*:		
Basic research (up to 15 minutes)	£6.90	£6.90
Research up to half an hour	£13.70	£13.70
Research per hour or part hour thereafter	£25.00	£25.00
Handling charge - e-mail, fax, postal and telephone orders (1-5 copies)	£3.20	£3.20
Handling charge - e-mail, fax, postal and telephone orders (6-10 copies)	£5.30	£5.30
Handling charge - e-mail, fax, postal and telephone orders (11-20 copies)	£7.90	£7.90
Handling charge - e-mail, fax, postal and telephone orders (21-30 copies)	£10.50	£10.50
Handling charge - e-mail, fax, postal and telephone orders (Over 31 copies)	£13.70	£13.70
Postage*		
A4 1-10 copies up to 100 grams	£0.70	£0.70
A4 11-30 copies up to 200 grams	£1.10	£1.10
A4 larger orders to be calculated according to weight of package	Costed on request	Costed on request
A3 1-5 copies up to 100 grams	£0.70	£0.70
A3 6-15 copies up to 200 grams	£1.10	£1.10
Larger orders (UK) to be calculated according to weight of package	Costed on request	Costed on request
Overseas orders mark as airmail small packet (Europe):		
A4 1-10 copies up to 100g	£1.60	£1.60
A3 1-5 copies up to 100g	£1.60	£1.60
A3 6-10 copies up to 200g	£2.20	£2.20
Larger orders (Europe) to be calculated according to weight of package	Costed on request	Costed on request
Overseas orders mark as airmail small packet (Australia, USA, Canada):		
A4 1-10 copies up to 100g	£2.00	£2.00
A3 1-5 copies up to 100g	£2.00	£2.00
A3 6-10 copies up to 200g	£3.40	£3.40
Larger orders (Australia, USA, Canada) to be calculated according to weight of package	Costed on request	Costed on request
Digital Copies:		
In jiffy bag per CD Rom up to 250g (UK)	£2.10	£2.10
Overseas Orders - mark as airmail small packet		
A4 Colour	£1.80	£1.80
A3 Colour	£2.60	£2.60
Photocopies by staff*:		
A3 Black and White	£0.60	£0.60
A4 Black and White	£0.40	£0.40
A4 Colour	£1.80	£1.80
A3 Colour	£2.60	£2.60
Digital Copies - Other*:		
Black & White Paper	£0.70	£0.70
Colour Paper	£1.15	£1.15
Photo Quality Copies*:		
6" x 4" Black & White/Colour	£4.70	£4.70
7" x 5" Black & White/Colour	£5.10	£5.10
8" x 6" Black & White/Colour	£5.70	£5.70
10" x 8" Black & White/Colour	£6.20	£6.20
A4 Black & White/Colour	£7.00	£7.00
Photographic Digital Files Standard*:		
Each File (Standard 1-4 jpeg files ordered)	£2.10	£2.10
Each File (Standard if 5+ jpeg files ordered)	£1.90	£1.90
Photo Files on CD Rom	£1.10	£1.10
Photo editing if non-standard requirements (per 15 minutes)	£6.50	£6.50
Reproduction Fee*:		
Scholarly/educational/non-profit making books, journals, part works, CD roms, film/broadcast: world, 1 language or world, 1 programme 1 transmission	£11.00	£11.00
Scholarly/educational/non-profit making books, journals, part works, CD roms, film/broadcast: world, all languages or world, 1 programme, unlimited use	£22.00	£22.00
Scholarly/educational/non-profit making websites (one-off licence fee) (non-VAT)	£26.50	£26.50
Commercial books, journals, part works, CD roms, film/broadcast: world, 1 language or world, 1 programme, 1 transmission	£22.00	£22.00
Commercial books, journals, part works, CD roms, film/broadcast: world, 1 language or world, 1 programme, unlimited use	£54.50	£54.50
Commercial websites (one off licence fee) (non-VAT)	£80.00	£80.00
Transparency Reproduction Fee*: Special Images		
Photography by request	Price on application	Price on application

SERVICE: CULTURAL SERVICES

Activity	2011/12 Full	2011/12 Conc. Rothercard
GENERAL		
Assisted Visits from Rotherham LEA Schools to Museums (non-VAT)	Price on application	Price on application
Assisted Visits from schools outside RMBC LEA and grant maintained independent schools (non-VAT)	Price on application	Price on application
Specialist staff as enablers (staff going out) to schools, colleges, etc., within Rotherham Metropolitan Borough per hour (non-VAT)	£27.00	£27.00
Specialist staff as enablers (staff going out) to schools, colleges, etc., outside Rotherham Metropolitan Borough per hour (non-VAT)	£42.30 + travel exp.	£42.30 + travel exp.
Fees for Consultancy Work*:		
Unskilled staff per day	£60.95	£60.95
Skilled staff per day	£183.35	£183.35
Professional staff per day	£426.50	£426.50
Talk by staff/Guided Tours (non-VAT) (up to 2 hours including preparation)	Minimum of £38.00	Minimum of £38.00
Workshops/Holiday Activities/Masterclasses	Variable to at least cover costs + 10%	Variable to at least cover costs
Commission on Sales (Art/Craft/Exhibits)	Min. 20% prof./amateur	Min. 20% prof./amateur
PAT Testing	£3.60 per item	£3.60 per item
Use of Gallery in Museum for background photos	£45.00	£45.00
Shops - Mark-up	33%-100%	33%-100%
Art Gallery		
Art Gallery Hire (special conditions apply) (Category B) during normal gallery public opening hours (Monday to Saturday)	£24.00	£15.10
Art Gallery Hire (special conditions apply) (Category B) outside normal opening hours	£28.60 + caretaking cost	£18.30 + caretaking cost
Cancellation of Room Bookings:		
Charge for room bookings cancelled on day	100%	100%
Charge for room bookings cancelled within the week	80%	80%
Charge for room bookings cancelled within the month	50%	50%
Overhead Projector per hour	£5.15	£5.15
Overhead Projector full day (9 a.m. - 5 p.m.)	£12.10	£12.10
Flip Chart Stand (including pad) per session	£8.05	£8.05
Television and Video per hour	£5.90	£5.90
Powerpoint Projector per hour	£5.90	£5.90
Powerpoint Projector full day 9 am - 5 pm	£16.80	£16.80
Laptop per hour	£5.90	£5.90
Laptop full day 9 am - 5 pm	£16.80	£16.80
Hospitality/Refreshments	On application	On application
LIBRARIES AND INFORMATION SERVICES		
Books (non-VAT)		
Overdue Charges per day open (Under 18s and over 60s exempt)	£0.15	£0.15
Overdue Charges maximum (Under 18s and over 60s exempt)	£6.00	£6.00
Talking Books (non-VAT)		
Hire Charges per week or part	Free	Free
Overdue Charges per day per title (Under 18s and over 60s exempt)	£0.15	£0.15
Overdue Charges maximum (Under 18s and over 60s exempt)	£6.00	£6.00
Compact Discs*		
Hire Charges per week or part	£0.55	£0.35
Overdue Charges per day open	£0.35	£0.35
Overdue Charges maximum	£7.50	£7.50
Video & DVDs:*		
Feature Films hire per 2 days	£2.00	£1.30
Feature Films Overdue per day	£1.25	£1.25
Overdue Charges maximum	£15.00	£15.00
Central Library Intermediate Band hire per week	£1.00	£0.75
Community Lib. Intermediate Band hire per week	£1.00	£0.75
Intermediate Band Overdue per day	£0.25	£0.25
Overdue Charges maximum	£12.00	£12.00
Disc Repair Service per disc	£1.00	£1.00
Overdue Notices (under 18s & over 60s exempt): (non-VAT)		
Central and Community Library Services	£0.55	£0.55

SERVICE: CULTURAL SERVICES

Activity	2011/12 Full	2011/12 Conc. Rothercard
Reservations (non-VAT)		
Book items (reservations of initial 3 items free of charge)	£0.50	£0.50
Non-books per item	£0.50	£0.50
Inter-Library Loans	£6.20	£5.20
Lost & Irreparably Damaged Books, etc.: (non-VAT)		
Lost books/non-books - a suitable replacement copy provided by the borrower may be accepted as a replacement		
Adult Fiction Paperback	£6.00	£5.00
Adult Fiction Hardback	£10.00	£8.00
Adult Non-Fiction	£10.00	£8.00
Children's Fiction	£4.00	£3.00
Children's Non-Fiction	£6.00	£5.00
Lost/Irreparably Damaged Talking Books (non-VAT)		
Abridged Version	£6.00	£5.00
Unabridged Version	£20.00	£18.00
Lost/Irreparably Damaged CD-Roms & Compact Discs:		
Compact Discs	£6.00	£5.00
DVDs	£12.00	£10.00
Lost Library Tickets: (non-VAT)		
Discarded Library Books/CDs/Videos (non-VAT) (recommended charges but staff may use their discretion)		
Children's	£0.50	£0.50
AF hardback	£0.65	£0.65
ANF	£1.05	£1.05
or % original price whichever is greatest	15%	15%
Paperbacks	£0.30	£0.30
Discarded Compact Discs	£2.10	£2.10
Discarded Videos	£3.15	£3.15
Canvas Book Bags*	£1.00	£1.00
Photocopying:*		
A4	£0.10	£0.10
A3	£0.30	£0.30
Photocopying Colour:*		
A4	£0.80	£0.80
A3	£2.00	£2.00
Copies from microfilm*	£0.50	£0.50
Visibility - Charge for Braille Material (non-VAT):		
Individuals	Free	Free
Private Companies/Council Departments per sheet	£1.20 first sheet 70p subsequent sheets	£1.20 first sheet 70p subsequent sheets
Hire of Rooms (Wath) (non-VAT):		
In opening hours per hour	£7.80	£7.80
Outside opening hours	Hourly rate + caretaking	Hourly rate + caretaking
Hire of Rooms (Maltby) (non-VAT):		
In opening hours per hour	£7.80	£7.80
Outside opening hours	Hourly rate + caretaking	Hourly rate + caretaking
Hire of Rooms (Swinton) (non-VAT):		
In opening hours per hour	£7.80	£7.80
Outside opening hours	Hourly rate + caretaking	Hourly rate + caretaking
Other Branches (non-VAT):		
In opening hours per hour	£7.80	£7.80
Outside opening hours	Hourly rate + caretaking	Hourly rate + caretaking
Display Cases*:		
Promotional Displays per month (insurance)	£11.60	£11.60
Promotional Displays per week	£3.00	£3.00
Commercial	Negotiable	Negotiable
IT Facilities:*		
Printing Black & White per copy A4	£0.10	£0.10
Printing Colour per copy A4	£0.80	£0.80
Internet user per hour/half hour	Free	Free
IT support material	N/A	N/A
Use of ICT Centres*:		
Band A (libraries that can accommodate 12+ learners)	£23.00 per session	£23.00 per session
Band B (libraries that can accommodate 6-11 learners)	£11.50 per session	£11.50 per session
Band C libraries that can accommodate up to 6 learners)	£5.75 per session	£5.75 per session
Information Services:*		
List of companies per company name/detailed list per company name	£0.10 - £0.35	£0.10 - £0.35
Printouts from locally held (per company)	£0.35	£0.35
Printouts from British Standards (per copy)	£0.50	£0.50

SERVICE: CULTURAL SERVICES

Activity	2011/12 Full	2011/12 Conc. Rothercard
Companies House Searches	Company House Charge plus £1.20 handling charge	Company House Charge plus £1.20 handling charge
British Standards	Voucher Charge plus £1.20 handling charge	Voucher charge plus £1.20 handling charge
Microfilm/Reader Printer	£0.50	£0.50
FAX Messages:*		
UK outgoing per A4 page	£1.00	£1.00
Plus handling charge	Free	Free
UK incoming per A4 page	£0.50	£0.50
Rest of World outgoing per A4 page	£2.00 first sheet £1.00 subsequent sheets	£2.00 first sheet £1.00 subsequent sheets
ARCHIVES & LOCAL STUDIES		
Photocopies* - by staff		
A4 Black & White	£0.40	£0.40
A3 Black & White	£0.60	£0.60
A4 Colour	£1.80	£1.80
A3 Colour	£2.60	£2.60
Copies from microfilm/microfiche*:		
A4 Black & White	£0.50	£0.50
A3 Black & White	£0.70	£0.70
Digital Copies - Maps & Aerial Photos*		
Black & White	£0.70	£0.70
Colour	£1.15	£1.15
Digital Copies - Other*		
Printing Black & White per copy	£0.10	£0.10
Printing Colour per copy	£0.80	£0.80
Internet user per hour/half hour	Free	Free
Viewfinder Copies* (if ordered from Clifton Park Museum or Community Libraries handling charge applies)		
Black & White A4 normal	£0.70	£0.70
Black & White A4 normal, 5 copies	£3.20	£3.20
Colour A4 normal	£1.15	£1.15
Photographic Digital Files Standard*		
Each File (standard 1-4 JPEG files ordered)	£2.10	£2.10
Each File (standard 5+ JPEG files ordered)	£1.90	£1.90
Photo files on CD-Rom	£1.10	£1.10
Photo editing if non-standard requirements (per 15 minutes)	£6.50	£6.50
Photo Quality copies*		
6" x 4"	£4.70	£4.70
7" x 5"	£5.10	£5.10
8" x 6"	£5.70	£5.70
10" x 8"	£6.20	£6.20
12" x 10"	£7.00	£7.00
Reproduction Fee*		
Scholarly/educational/non-profit making books, journals, part works, CD roms, film/broadcast: world, 1 language or world, 1 programme		
1 transmission	£11.00	£11.00
Scholarly/educational/non-profit making books, journals, part works, CD roms, film/broadcast: world, all languages or world, 1 programme, unlimited use		
	£22.00	£22.00
Scholarly/educational/non-profit making websites (one off licence fee) (non-VAT)	£26.50	£26.50
Commercial books, journals, part works, CD roms, film/broadcast: world, 1 language or world, 1 programme, 1 transmission		
	£22.00	£22.00
Commercial books, journals, part works, CD roms, film/broadcast: world, 1 language or world, 1 programme, unlimited use		
	£54.50	£54.50
Commercial websites (one off licence fee) (non-VAT)	£80.00	£80.00
Handling Charge - Postal & Telephone orders (1-5 copies)	£3.20	£3.20
Handling Charge - Postal & Telephone orders (6-10 copies)	£5.30	£5.30
Handling Charge - Postal & Telephone orders (11-20 copies)	£7.90	£7.90
Handling Charge - Postal & Telephone orders (21-30 copies)	£10.50	£10.50
Handling Charge - Postal & Telephone orders (over 31 copies)	£13.70	£13.70
Research*		
Basic Research up to 15 minutes	£6.90	£6.90
Research up to half an hour	£13.70	£13.70
Research per hour or part hour thereafter	£25.00	£25.00
Talk by staff (non-VAT) (up to 2 hours including preparation)	Minimum £38.00	Minimum £38.00
Transcriptions/Translations	£25.00	£25.00

SERVICE: CULTURAL SERVICES

Activity	2011/12 Full	2011/12 Conc. Rothercard
Postage*		
A4 1-10 copies up to 100g	£0.70	£0.70
A4 11-30 copies up to 200g	£1.10	£1.10
Larger orders (A4) to be calculated according to weight of package	Costed on request	Costed on request
A3 1-5 copies up to 100g	£0.70	£0.70
A3 6-15 copies up to 200g	£1.10	£1.10
Larger orders (UK) to be calculated according to weight of package	Costed on request	Costed on request
Overseas orders mark as airmail small packet (Europe):		
A4 1-10 copies up to 100g	£1.60	£1.60
A3 1-5 copies up to 100g	£1.60	£1.60
A3 6-10 copies up to 200g	£2.20	£2.20
Larger orders (Europe) to be calculated according to weight of package	Costed on request	Costed on request
Overseas orders mark as airmail small packet (Australia, USA, Canada):		
A4 1-10 copies up to 100g	£2.00	£2.00
A3 1-5 copies up to 100g	£2.00	£2.00
A3 6-10 copies up to 200g	£3.40	£3.40
Larger orders (Australia, USA, Canada) to be calculated according to weight of package	Costed on request	Costed on request
Digital Copies:		
In jiffy bag per CD Rom up to 250g (UK)	£2.10	£2.10
In jiffy bag per CD Rom up to 250g (Europe)	£2.60	£2.60
In jiffy bag per CD Rom up to 250g (Australia, USA, Canada)	£4.20	£4.20
Photo quality copies to be calculated according to weight of package	Costed on request	Costed on request
EXHIBITIONS, TECHNICAL & CONSERVATION UNIT		
Design, construction and advisory work carried out outside Cultural Services but within RMBC:		
Materials	At cost + 30%	At cost + 30%
Hired Equipment	At cost + 30%	At cost + 30%
Use of Hired Van	At cost + fuel + 30%	At cost + fuel + 30%
ROTHERHAM VISITOR CENTRE		
Window Cancellation Charges (non-VAT):		
21 days or more	£10.00	£10.00
20-14 days	£15.00	£15.00
Less than 13 days	£20.00	£20.00
Credit Card Transactions (non-VAT)	£0.50	£0.50
Shops Mark Up	Variable	N/A
Photocopying*:		
A4 per sheet	£0.25	£0.25
A3 per sheet	£0.50	£0.50
Faxing*:		
United Kingdom 1st sheet	£1.10	£1.10
United Kingdom 2nd sheet	£0.55 per additional sheet	£0.55 per additional sheet
Europe 1st sheet	£2.20	£2.20
Europe 2nd sheet	£1.10 per additional sheet	£1.10 per additional sheet
International 1st sheet	£3.30	£3.30
International 2nd sheet	£1.30 per additional sheet	£1.30 per additional sheet
Commission on sales	Variable	Variable

Vertical line on the left side of the page.

CULTURE AND LEISURE

FEES AND CHARGES FOR 2011/2012

SERVICE: LEISURE AND GREEN SPACES

Activity	2011/12 Full	2011/12 Conc/Rothercard	2011/12 Jnr. Rothercard
ALLOTMENTS (applicable from 2012/13) (non-VAT)			
Site per acre	£262.20	£262.20	N/A
Plot (plus water rates) - Statutory Site	£26.22	£22.62	N/A
Plot (plus water rates) - Temporary Site	£26.22	£26.22	N/A
Tool Shed	£13.80	£13.80	N/A
BOWLS*			
Season Ticket (April-September)	£66.00	£43.00	£36.00
Season Ticket (October-February)	£34.50	£22.50	£20.25
Opponents fee - matches (per match)	£12.00	£12.00	
One Hour	£3.50	£2.30	£1.90
NOVELTY GOLF*			
Novelty Golf	£1.50	£1.00	£0.85
PAVILION HIRE*			
Commercial Hire	On application	On application	N/A
Canklow/Greenlands Park/Barkers Park/Wath Pavilion Room	On application	On application	N/A
CLIFTON PARK			
Room Hire (non-VAT unless hired for sporting activity)			
Clifton Bowls Pavilion per hour (Category D)	£7.80	£7.80	N/A
Clifton Bowls Pavilion outside normal building operating hours per hour	£7.80 + caretaking cost	£7.80 + caretaking cost	N/A
Clifton Garden Room per hour (Category B)	£24.00	£24.00	N/A
Clifton Garden Room and Sunspace per hour (Category A)	£34.00	£34.00	N/A
Clifton Garden Room outside normal operating hours per hour	£24.00 + caretaking cost	£24.00 + caretaking cost	N/A
Clifton Garden Room & Sunspace outside normal operating hours per hour	£34.00 + caretaking cost	£34.00 + caretaking cost	N/A
Clifton Garden House Courtyard	On application	On application	N/A
Clifton Garden House Courtyard Marquee per day	£150.00	£150.00	N/A
Caretaking costs outside normal building operation times per hour	£19.00	£19.00	N/A
Giant Chess per half hour*	£1.50	£1.00	£0.85
Petangue per half hour*	£1.50	£1.00	£0.85
Petangue/Bowls/Tennis Raquet/Chess Deposit (non-VAT)	£5.00	£5.00	£5.00
Water Play exclusive use outside normal operation per hour*	£75.00	£75.00	N/A
Educational Visits per pupil	£2.00	£2.00	N/A
PLAYING PITCHES*			
Regular bookings that meet criteria - exempt VAT			
Returnable bond per season per team	£150.00	£100.00	N/A
Class "A" Football/Rugby/Cricket (incl. Changing & Showering facilities)	£58.20(£48.50 VAT exempt)	N/A	N/A
Official "Under 18 Leagues"	N/A	£37.86(£31.55 VAT exempt)	N/A
Class "B" Football/Rugby (incl. Changing Facilities but no services)	£49.50(£41.25 VAT exempt)	N/A	N/A
Official "Under 18 Leagues"	N/A	£32.22(£26.85 VAT exempt)	N/A
Class "C" Football/Rugby/Cricket Wicket (without Changing & Showering facilities)	£44.40(£37.00 VAT exempt)	N/A	N/A
Official "Under 18 Leagues"	N/A	£28.90(£24.08 VAT exempt)	N/A
Administration Fee (Use of unbooked pitch)	Pitch Fee + £50.00	Pitch Fee + £32.50	N/A
PITCH AND PUTT*			
Per Round	£2.70	£1.75	£1.50
Deposit on equipment (non-VAT)	£5.00	£5.00	N/A
TENNIS*			
Tennis - Season Ticket (April-September)	£42.50	£27.65	£23.40
Tennis - Season Ticket (October-March)	£22.00	£14.30	£12.10
Per Person, Per Hour (3rd and 4th player free)	£3.10	£2.00	£1.70
CLIFTON PARK PARKING*			
Up to 1 hour	£0.40	£0.40	N/A
Up to 2 hours	£0.80	£0.80	N/A
Up to 3 hours	£1.30	£1.30	N/A
Up to 4 hours	£3.00	£3.00	N/A
Up to 5 hours	£4.50	£4.50	N/A
All Day	£6.80	£6.80	N/A
OUTDOOR EVENTS (non-VAT)			
Administration Fee (Events Safety Pack)	£15.50	£15.50	N/A
Park Hire-Community/Voluntary Grps per hr. per 0.5 Ha or part thereof	£8.95	£8.95	N/A
Park Hire-Community Groups Approved Public Events	Free on application	Free on application	N/A
Park Hire - Commercial Groups	On application	N/A	N/A

SERVICE: LEISURE AND GREEN SPACES

Activity	2011/12 Full	2011/12 Conc/Rothercard	2011/12 Jnr. Rothercard
Rotherham Show Trade Stands (non-VAT)			
Rotherham Show Trade Stand 5m x 5m	£210.00	£210.00	N/A
Rotherham Show Trade Stand 7m x 7m	£269.00	£269.00	N/A
Rotherham Show Trade Stand 10m x 10m	£362.00	£362.00	N/A
Rotherham Show Trade Stand 15m x 15m	£510.00	£510.00	N/A
Rotherham Show Trade Stand B Site 5m x 5m	£139.00	£139.00	N/A
Rotherham Show Charity Stand A Site	£86.00	£86.00	N/A
Rotherham Show Charity Stand B Site	N/A	N/A	N/A
COUNTRY PARKS			
THRYBERGH COUNTRY PARK			
FLY FISHING* (includes car parking fee)			
5 hours (2 fish)	N/A	N/A	N/A
4 hours (2 fish)	£10.50	£8.50	N/A
Full day (4 fish)	N/A	N/A	N/A
Full day (2 fish)	£13.00	£11.00	N/A
Season Permit (2 fish, 50 visits)(1 free child under 16 can be included on Permit but must share catch)	£200.00	£165.00	N/A
Season Permit Additional Child (2 fish, 50 visits)	N/A	£40.00	N/A
Season Permit (2 fish, 30 visits)	£150.00	£150.00	N/A
Top Up to 30 or 50 visit Season Permit (2 fish, 10 visits)	£50.00	£50.00	N/A
FLOAT TUBING*			
Season Permit Float Tube Launch	£30.00	£30.00	N/A
Day Ticket Float Tube Launch	£3.00	£3.00	N/A
CARAVAN/CAMPING*			
Fishing/Caravan 2 day consecutive package (for 1 person, per unit)	£33.00	£33.00	N/A
Fishing/Caravan 2 day consecutive package additional person	£13.00	£13.00	N/A
Backpack Tent per night	Pitch Fee £9.00 Plus £1.50 per person	Pitch Fee £9.00 Plus £1.50 per person	N/A
Family Tent per night	Pitch Fee £9.00 Plus £1.50 (adults) £0.60 (children)	Pitch Fee £9.00 Plus £1.50 (adults) £0.60 (children)	N/A
Caravans, trailer tents & motorhomes per unit per night	Pitch Fee £11.50 (first 2 people inc. + additional persons Child (5-15) £0.65 Over 16 £1.50	Pitch Fee £11.50 (first 2 people inc. + additional persons Child (5-15) £0.65 Over 16 £1.50	N/A
Awning	£1.70	£1.70	N/A
Additional Vehicles per overnight stay	£3.00	£3.00	N/A
Rally Rate per night	£9.00 plus awnings (no additional charge per person)	£9.00 plus awnings (no additional charge per person)	N/A
Long Stay (up to 21 days)	Full rate per night	Full rate per night	N/A
OTHER ACTIVITIES			
School Visits (per pupil)	£2.00	£2.00	N/A
Hire of Multi-purpose Room (1 hour) (Category D) (non-VAT unless hired for a sporting activity)	£7.80	£5.10	N/A
CAR PARKING*			
All Year Round per day	£0.70	£0.70	N/A
Minibus Day Rate	£1.60	£1.60	N/A
Car Parking - Season Ticket	£27.50	£27.50	N/A
Park and Shower - Season Ticket	£35.00	£35.00	N/A
ULLEY COUNTRY PARK			
COARSE FISHING*			
Season Ticket	£55.00	£36.00	N/A
Day Ticket Full	£3.50	£2.50	N/A
OTHER ACTIVITIES			
Hire of Multi-purpose Room (1 Hour) (Category C) (non-VAT unless hired for a sporting activity)	£15.80	£9.95	N/A
School Visits (per pupil)	£2.00	£2.00	N/A
CAR PARKING*			
Car Parking	£0.60	£0.60	N/A
Car Parking - Season Ticket	£27.50	£27.50	N/A

SERVICE: LEISURE AND GREEN SPACES

Activity	2011/12 Full	2011/12 Conc/Rothercard	2011/12 Jnr. Rothercard
HERRINGTHORPE ATHLETICS STADIUM*			
Arena Hire full or half day	Price on application	Price on application	N/A
Athletics	£3.05	£2.20	£1.70
Season Ticket	£120.00	£75.00	£55.00
Season Ticket Monthly (annual adjustment fee 2009/10 only)	N/A	N/A	N/A
Season Ticket - Family	£250.00	£175.00	N/A
Season Ticket Family Monthly (annual adjustment fee 2009/10 only)	N/A	N/A	N/A
Season Ticket - Summer (individual only) April to September	£75.00	£51.00	£38.00
Season Ticket - Winter (individual only) October to March	£50.00	£32.00	£23.00
Regular bookings that meet criteria - exempt VAT:			
Track Centre Pitch	£86.40(£72.00 VAT exempt)	£86.40(£72.00 VAT exempt)	N/A
Track Centre Pitch with lights	£114.00(£95.00 VAT exempt)	£114.00(£95.00 VAT exempt)	N/A
Single 5-a-side Pitch	£29.10(£24.20 VAT exempt)	£29.10(£24.20 VAT exempt)	N/A
Single 5-a-side Pitch with lights	£37.80(£31.50 VAT exempt)	£37.80(£31.50 VAT exempt)	N/A
Admission of athletics/events spectators (chargeable events only)	£0.80	£0.80	£0.80
Children's Activities (variable) (exempt VAT)	£1.00	£1.00	£1.00
Walking/Jogging	£1.00	£1.00	£1.00
Multi-sports	N/A	£2.90	£2.10
Rockets	N/A	£2.50 for 1½ hours	£2.00 for 1 hour
Fitness Activities e.g. Yoga/Aerobics	£3.60	£2.35	N/A
Courses	£3.60	£2.90	£2.10
School Visits (per pupil)	N/A	£1.50	£1.50
Birthday Party	Price on application	Price on application	N/A
Training/Meeting Room (Category D) per hour	£7.80	£7.80	N/A
Training/Meeting Room (Category D) per hour with refreshments	£15.00	£15.00	N/A
Training/Meeting Room (Category D) per hour commercial rate	£15.00	£15.00	N/A
Training/Meeting Room (Category D) per hour commercial rate with refreshments	£20.00	£20.00	N/A
Overhead Projector per hour	£5.20	£5.20	N/A
Flip Chart Stand including Pad per session	£6.25	£6.25	N/A
Powerpoint Projector per hour	£6.25	£6.25	N/A
Laptop per hour	£6.25	£6.25	N/A
Equipment Hire:			
Ropes and Pins per 100m per day	£5.30	£5.30	N/A
Tables per table per day	£1.60	£1.60	N/A
Bunting	£0.70	£0.70	N/A
Loud Hailer per event	£6.40	£6.40	N/A
Equipment Hire (general items)	£1.05	£1.05	£1.00
Deposit on equipment (non-VAT)	£5.00	£3.50	N/A
Cancellation of Room/Hall bookings:			
Charge for room booking cancelled on day	100%	100%	100%
Charge for room booking cancelled within the week	80%	80%	80%
Charge for room booking cancelled within the month	50%	50%	50%